



INFORMATION LEAFLET 2024/25

ABOUT THE CLUB

Funclubs Ltd provides before and after school care for children attending St Peters, Rossett Acre, Oatlands, Richard Taylor and Pannal primary schools. All these Funclubs come together during the school holidays to offer school holiday care for children from any school between the ages of 4 to 11 years old.

OUR AIMS

- To provide a fun, caring, happy, stimulating, and safe environment for children and staff, before and after school and during school holidays.
- To offer a wide and interesting range of different activities which will allow children to use their energies constructively, to learn and to relax when needed.
- To provide parents with a stress-free, reliable, open and honest service, with as much flexibility as possible.
- To work with the school towards mutual goals and co-operate with any special arrangements wherever possible.

It is our policy to help all children to develop a positive self-image, confidence and independence together with a respect and understanding of other children and adults, regardless of their colour, race, religion, special needs or gender.

HIGHLY MOTIVATED AND QUALIFIED STAFF

Holiday club is run by manager Ashley Burton, together with a team of enthusiastic and caring staff.

REGISTRATION

Funclubs Ltd is registered with OFSTED, the reference number is EY475827 (St Peters).

An enrolment form/contract is required before any booking can be taken. You will be given a Family account for invoices and other correspondence.

ADMISSIONS

Holiday bookings can be made by email: holidays@funclubs.co.uk payment must be received before the session is confirmed. Bookings will be allocated on a first come first served basis. We can only take children after they have started primary school.



INFORMATION LEAFLET 2024/25

WHAT WE DO

Holidays are planned in advance to ensure fun, varied care with occasional outings. We offer a core selection of activities which includes; loads of varied arts and crafts, puppet shows, dressing up and role play, construction, model making, reading, music, quizzes, jigsaws and games. We encourage lots of outdoor time too, with football, cricket, parachute games, skipping, ball games, obstacle races and other physical activities.

Alongside this we also do topic days taking suggestions from the children and cultural events i.e Easter, Chinese New Year, Divali and team challenges such as master chef, bake off and young apprentice. We also put on drama and dance workshops, Funclubs got talent shows and have karaoke, quiz show games and party days.

OUTINGS

We like to go out of the school site regularly to make the holidays even more varied and fun. For this we often go by foot but also use public transport and coaches. Examples of outings would be play parks, Valley Gardens, Cinema, Knaresborough, local woodland walks and adventure trails. We also travel further afield during the summer months to the seaside, farm parks and to various other exciting locations by coach.

WHAT YOU NEED TO KNOW

We want to have loads of fun in the holidays and send your children home at the end of the day happy and totally exhausted, in order for this to happen we are asking that you follow these few requests.

No electronics or toys

Nothing with a camera is to be brought or used at Funclub. We don't want any of your child's precious items getting lost or broken, there is loads to do here so no need for toys from home.

Suitable clothing for the trip and weather

With the great British weather and the fact that we like to have fun and sometimes get muddy we ask that your child doesn't come in their best clothes and shoes!

Please bring wellies or good walking boots/shoes

Waterproofs and warm layers of clothing

Full spare change of clothes (just in-case)



INFORMATION LEAFLET 2024/25

PROVISIONS (FOOD & DRINK)

In the morning we provide a drink, fruit, toast and cereals, not to replace breakfast, but as a little extra for children who arrive early.

For lunch children are asked to bring a healthy packed lunch from home. (please note we have a no nuts policy)

Around 4pm we provide a healthy light snack with salad or fruit; this is not to replace an evening meal but to provide a snack for hungry children.

HOURS

School Holidays: Monday to Thursday except bank holidays.

Hours: 7.30am until 6.00pm

Not open during the Christmas Holiday.

FEES FROM APRIL 2024

Holiday part day	(9.00am – 3.00pm)	£35.00
Holiday full day	(7.30am – 6.00pm)	£45.00

A 10% discount is available where two or more siblings attend the same session at the same location as their full paying brother or sister.

Holiday sessions are non-refundable but maybe swapped to different days in the same holiday if there is availability.

Late collection fees apply if you fail to collect your child before our closing time: £10.00 after 6:00pm during holidays.

You can pay using Tax Free Childcare, to make a significant saving.

If you would like to pay us directly into our account, our bank details are as follows:

Santander, Sort code: 09-01-28, Account No.: 55736384

If you do make any direct payments, please use the reference:

HOL (Holidays) and your child's initial and surname



INFORMATION LEAFLET 2024/25

DROPPING OFF AND COLLECTING YOUR CHILD

If any person other than the usual carer is collecting your child, we must be informed beforehand. The person collecting must be known to the child and will be asked to provide identification or a password, which you will provide on enrolment.

Please note, our insurance does not cover your child before 7.30am or after 6.00pm. Children must not be dropped off before this time or collected later than 6.00pm.

SAFEGUARDING CHILDREN

Please note that if we have any concerns about your child's development, welfare, or safety, we will speak to you immediately. We are required to keep records of these concerns and when we feel it necessary, the advice of other professionals will be sought (in accordance with our policy). All matters will always be dealt with in consultation with parents/carers and in the strictest confidence.

COMPLAINTS PROCEDURE

If you have any cause for concern you should in the first instance take it up with the Club Manager. We would always hope that any concerns a parent/carers may have would be raised and dealt with by negotiation and discussion between parent/carers and the appropriate staff at the time of occurrence.

However, should the issue remain unresolved then the Club Manager should be contacted either verbally or in writing. The manager will then investigate the complaint and try to resolve the issue speedily and appropriately contacting and informing all those involved.

If the matter cannot be resolved to the parents/carers' satisfaction, then they have the right to raise the matter with OFSTED at:

Ofsted,
Piccadilly Gate,
Store Street,
Manchester.
M1 2WD
TEL: 0300 123 1231