



**Minutes of the Local Governing Body of  
Rossett Acre School  
held at - School  
on 22nd May 2023 commencing 2.15pm**

**Present:** Corrine Penhale, Headteacher (CP), Carolyn Nimick (CN), Stuart Pierce (SP), Joe Masterson (JM), Natalie Jones, Vice Chair (NJ), Kirsty MacNair, Business and Premises Manager (KM)

**In Attendance:** Kate Woodcock, Deputy Head (KW),

**Minutes:** Sarah Eley (Clerk)

<b>Minute No.</b>	<b>Subject</b>	<b>Action/ Who</b>	<b>By When</b>
<b>LGB 1</b>	<b>Apologies and absence</b> <b>(Please inform the Clerk prior to the meeting if you are unable to attend)</b>  SP arrived during LGB 5. SM did not attend.		
<b>LGB 2</b>	<b>Declarations of Interest</b>  There were no additional declarations of interest.		
<b>LGB 3</b>	<b>Any Other Business notified to the Chair/Clerk in advance of the meeting</b>  There was no other business.		
<b>LGB 4</b>	<b>Minutes of the last meeting</b> <b>5.1 – For approval</b> <b>5.2 – Matters arising not included on the agenda</b>  The minutes were approved as a true and accurate record of the last meeting.		

LGB 5	<p><b>Focus area – Children</b>  <b>Our Pupil Voice Ambassadors, Eco-committee, Youth Board and children speaking about Financial Education joined us.</b></p> <p>The PVA came to speak and explained their currency system. Class currency coins can be earned. If you wait until the end of term, your spend is doubled. Children can spend currency on any Friday. They learn about money and saving, that money is not infinite, about credit cards and interest.</p> <p>CN explained two characters - Ed and Bunny – featured. One is financially wise, the other not. Children learn about not spending money all at once and think about how they might spend money and whether adults think about money differently.</p> <p><b><i>Q What have you decided? To spend on a Friday or end of term?</i></b>  <b><i>A Most people save until end of term.</i></b></p> <p>There are non-uniform days, iPad use. No money day, which is based on a book about a family who have no money and have to entertain themselves without it. Children decide on the most creative no money day idea. There is a competition linked to this. They are going to create a product for a pound, with a prize for the class who have made the most profit.</p> <p>Some children are saving more at home.</p> <p>Long term projects – a school shop will be installed in the near future. There will be enterprise projects.</p> <p>There are meetings every week. On Friday the tuck shop raises money – the PTA have used some money for benches for the school playground. There are choices, but everything costs less than a pound. One year group a week is allowed to attend the Tuck Shop. Each year group gets the opportunity to go twice a year. The PVA is trying to raise funds to afford a shelter in the playground. But as Year 6s may not get the advantage of it, they thought school benches were a better buy for this year. There has been a disco, Red Nose Day, a competition for the best jokes. The PTA/School will be organising a summer fair soon. Staff/PVA are thinking about the possibility of colour runs. There will be eco-friendly toys, bouncy castles and guess the name of the teddy.</p> <p>School has been in discussion with the caterers about school lunches. The PVA were asked which school lunches they liked, and the menu was changed. The service had slowed and the same class found itself last every day. Solutions need to be considered for this.</p> <p>There was a badge competition to decide what the PVA badges would be. The people who won received a certificate. There is a competition for the next disco and those who win receive free entry to the next disco.</p> <p><b>Rotary wood</b></p> <p>Pupils have designed posters to save Rotary Wood because Harrogate Spring Water are cutting down trees to expand the factory.</p> <p>Some of the Rotary Wood trees were planted by children from Western and Rossett Acre, many years ago.</p> <p><b>Red Kite Youth Board</b></p> <p>Children reporting: The Youth Board thinks about sustainability and tries to think of ideas. They recently created a survey on iPads to ask staff and children about their opinions of ipads to save paper. The last meeting was about planting wildflowers where they will not</p>		
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	<p>be cut down in each school – A re-wilding area. The children attending Youth Board are looking for a place for long grass in every school to attract animals.</p> <p>There is some longer grass at the forest school's location in school. School has been given some commemorative seeds for the Coronation. RS said he had been at Apple headquarters. He wanted every school to have iPads from Year 3 and up. The Youth Board felt Year 3 might be too young. The disadvantages included the issue of how to maintain handwriting skills.</p> <p>Other disadvantages were children misbehaving with them, breakages and parents paying for replacements.</p> <p><b><i>Q How often does the Youth Board meet with other schools?</i></b>  <b><i>A Every two months.</i></b></p>		
<b>LGB 6</b>	<p><b>Finance and Resources Update</b></p> <p>The report was submitted and looks positive for this year although it is not yet known re: next year's staffing and the outcome of industrial action. Teaching and support staff funding is unknown. If the Government do not fund it, there will be a sizeable deficit. That assumes 5% for teachers and £1,950 each for support staff.</p> <p>Discussion about the budget took place.</p> <p><b><i>Q Is school being asked to work as is from September?</i></b>  <b><i>A School has to go through the Trust for every vacancy including filling existing vacancies.</i></b></p> <p><b><i>Q Does it have to ask about supply?</i></b>  <b><i>A It is scrutinized. The school increased the supply budget and decreased its pay budget.</i></b></p> <p>The Supply budget is greater than expected for this time in the year.  <b><i>Q What are next steps?</i></b>  <b><i>A There will be meetings with James Rant to discuss budgets.</i></b></p> <p>Solar panels are going in.</p> <p><b><i>Q Where does solar power go? Straight into the school or into the grid? Unknown. It is a Trust project, and the savings will be spread across the Trust.</i></b></p> <p>The HT will ask the question.</p>	CP	Next LGB

LGB 7	<p><b>Headteacher's report – focusing on children</b></p> <p>The Singing Squad sang at the Royal Hall. Songs were written by children at different schools. It was very positively received. Staff volunteered to help. 55 children attended.</p> <p>Brass is now being offered in school, provided by Andy Kemp, former music leader at HGS. Year 4 did their first show. It was positively received. The show raises money for a trip to East Barnby. Year 5 have run a doughnut sale. A book fair was held which went well. Year 6 helped. A company brings in books – and school gets a proportion of the profits. £750 was raised.</p> <p>The PTA kindly paid for coronation bookmarks. Year 6 sat their SATs, which went well. Key Stage 1 tests started last week.</p> <p>No children seemed affected by the reading paper which had been reportedly difficult for pupils in terms of timeframe. Results will be out to schools on 11<sup>th</sup> July. Key Stage 1 has have been chosen for moderation by NYCC on 19<sup>th</sup> June. Writing, maths and reading will be monitored. Teachers are having half a day out for preparation and half a day out immediately before to upload data and then a whole day of moderation.</p>		
LGB 8	<p><b>School Policies/Protocols for approval/Trust Policies for Information Admissions Policy</b></p> <p>There were no issues with the Admissions Policy. New guidance about summer born children has been issued. Trust personnel are looking at that. Several parents have asked for children to be educated out of chronological group.</p> <p><b>Q Is there an issue with secondary schools because they will be out of chronological year group.</b>  <b>A When they get to Year 13, because they are a year older than statutory school age, they could leave school at that point.</b></p> <p>We ask parents to visit school to have a tour and speak to staff if they are considering an out of chronological year group place.</p>		
LGB 9	<p><b>Safeguarding/Health and Safety (standing item)</b></p> <p>The report was sent through. There were two main items – fencing at the pond area in school. School are requesting a 1.8m fence right the way round this area. Concerns re: high school children accessing the area. Estates from Rossett School came down to look at fencing from their side.</p> <p>Quotes have been sent from Rossett Acre to Trust Estates. The SBOM has messaged Tim Milburn at Rossett School raising safeguarding concerns.</p> <p>School meals – the Trust put the tender out and it looks like Hutchinson's will be taking over. They are local in Yorkshire. A discussion about cost of meals took place as these will need to change.</p> <p><b>Q How much does the school have to standardise cost?</b>  <b>A It's a school decision.</b></p> <p><b>Governors agreed to the price increase.</b></p> <p>Taylor Shaw don't want Hutchinson's coming in until they've spoken to their staff. Staff will be TUPEd across.</p>		

<b>LGB 10</b>	<b>Risk Register (standing item)</b>  The risk register has been updated.  No longer using Basic Skills. The HT of Roundhay came to look at writing – the report will be forthcoming. School is awaiting a proforma from Sue Lewis at RK. The Annual Safeguarding Audit was sent to NYSCP in February 2023. Trust wellbeing staff survey was sent to staff in April '23. Regular open classrooms and assemblies have taken place from Oct '22 Caterers, Taylor Shaw, have been served notice. Website compliance has now been implemented Trustwide. Trust staff are moving to Rossett School, therefore will not be using the Trust Office on site. (Date to be confirmed)		
<b>LGB 11</b>	<b>Chair of Governors' Report</b>  There was no Chair of Governors' Report.		
<b>LGB 12</b>	<b>Communications:</b> a) <b>Update from our Trust</b> b) <b>Feedback from Education Board</b>  There has been no update nor an Education Board meeting. The Next board meeting will be held on 7 <sup>th</sup> June.		
<b>LGB 13</b>	<b>Governor Training</b>  Training reminder – Finance on 9 <sup>th</sup> May – the recording link has been sent out. The next one is on exclusion.		
	<b>Date and time of next meeting</b> The meeting closed at 3.20pm. The next meeting will be held at. 2:15 on 10 <sup>th</sup> July.		

#### SUMMARY OF ACTION POINTS

ITEM NO	ACTION	WHO	BY WHEN
LGB 6	Find out what happens to the solar energy that is unused by the school; is it fed into the National Grid.	CP	Next LGB

Signed: .....

Date: .....